

2017 IDEA Plan of Work

Action Items	Proposed Start Date	Targeted Completion Date	Leader	2016 Expense Totals	2016 Revenue (Registrations, Sponsorship, donations)	2017 Budgeted Amount	2017 Year-to- date Actual	2017 Budget Balance	Committee Members	Comments
Goal 1: Provide Leadership and Support for District Employees										
Objective A: Provide Leadership and Representation of District Employees and Uphold IDEA By-Laws										
Review/Update APW and Make Committee Appointments	March	March	IDEA Directors	N/A	N/A	N/A	N/A	N/A	IDEA Directors	
Review By-Laws Annually and Update As Needed	November	November	IDEA Directors	N/A	N/A	N/A	N/A	N/A	By-Laws Committee/ IDEA Directors	
Provide IDEA Representation at Region and State Association Meetings/Conferences	January	December	IDEA President	N/A	N/A	N/A	N/A	N/A	IDEA Directors	
Hold Quarterly Director Meetings	January	December	IDEA President	N/A	N/A	N/A	N/A	N/A	IDEA Directors	
Complete Annual Financial Audit	November	November	IDEA Directors	N/A	N/A	N/A	N/A	N/A	IDEA Directors	
Objective B: Provide Recognition of District Employees										
IDEA Incentive Awards Administration and Recognition	Fall Conference	Fall Conference	Erica Burkemper-Fischer	\$1,600.00	N/A	\$1,600.00	\$0.00	\$1,600.00	Administrative Committee/ IDEA Directors	District Winners receive reimbursement for their Districts for the following year Fall Conference of up to \$200.00 for Registration and Lodging; up to 8 recipients
Employee Service Records and Recognition	Fall Conference	Fall Conference	Mary Lou Musselman and Terry Ault	\$0.00	N/A	\$1733.23	\$1733.23	\$0.00	Administrative Committee/ IDEA Directors	
Objective C:										

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Goal 2: Provide Training and Educational Materials to District Employees										
Objective A: Establish and Support Continuing Education Programs for District Employees										
Conduct IDEA Fall Conference	January	November	Lori Jordan, Eric Shidler	\$11,960.98	\$14,350.00	\$3,550.00	\$0.00	\$3,550.00	SNW Region Members	Current Committee should prepare budget record of conference expenses for future reference use
Conduct Regional Networking Training	January	December	IDEA Directors	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Educ./Outreach IDEA Directors -	
Objective B: Provide a Method For Exchange of District Employee Information and Ideas										
Update and Maintain IDEA Website	January	December	Cindy Newkirk	\$50.00	N/A	\$50.00	\$50.00	\$0.00	Educ./Outreach IDEA Directors	Linked to IASWCD Website - Encourage District Links

